

# Youth Theatre Risk Assessment



Activity: Youth theatre classes for ages 7-21 comprising of dance, acting, singing and craft culminating in a performance.

Date created: September 2014, to be reviewed annually.

Hazards identified & risks posed by them	Who may be affected & how	Severity	Likelihood	RRN	Control measures/comments
Child protection	Students	2	1	2	All tutors who work with Gobo Theatre will be briefed on our Child Protection Policy. They will also be DBS/CRB checked. The tutors will be experienced in working with children, unless under a Gobo training program, in which case they will be supervised. Guardians drop students at building and pick them up again. Tutors to be aware of the adult who is picking them up.
Access to stage and equipment – injury or breakage	Students & tutors	1	1	1	The tutor is aware of the space, and will speak to the class about the area in which they can use.
Students behaving inappropriately before or during the class – injury	Students	1	2	2	Tutor will never leave students in class room alone. Tutor will keep an eye on student activity to stop any inappropriate behaviour.
Students overexerting during exercises/scenes	Students	1	2	2	Tutor manages class and does not allow or attempt activities not suitable for students.
Risk of falls from staging during usage	Students & tutors	2	1	2	The students will be briefed on appropriate use of staging and they will never be left alone with it.
Injury from use of props in the class	Students	1	2	2	The students will be briefed on appropriate use of stage properties, with each individual being responsible for their own and not to play with others.
Material could cause offence	Students	1	2	2	Written material will be sensitively selected by the tutor. With devised work, the students will be

					monitored to ensure one persons work does not cause offence to another.
Tutor working alone	Tutors	2	1	2	The tutor will be supported by Gobo as much as possible. Risks are student behaviour – should any student misbehave, the tutor must report this immediately to Gobo who will deal with the students and parents directly to ensure the issue does not arise again. First aid – covered below. In all other respects, Gobo will support the tutors where they can and any concerns should be raised by the tutors.
First Aid	Students & Tutors	2	1	2	The nature of the classes can be quite active. The tutors may not be first aid trained, although there is first aid equipment in the building, there are likely to be few instances where the tutor can help. More provision is needed here.

**Conclusion (are the control measures adequate?)**

Yes, with the possible exception of first aid, which needs to be looked into.

**Further Action Needed**

	<b>Deadline</b>	<b>Responsibility</b>
Ensure all new tutors are DBS checked if alone with students	31/12/14	AS
Put better first aid provision in place – ensure tutors are familiar with buildings first aid kit contents, provide parent contact sheet for emergencies.	ASAP	AS

**Risk Assessment Matrix**

**Likelihood x Severity = Risk Rating Number (RRN)**

The **likelihood** of harm occurring may be rated as follows:

1	Low	Where harm will seldom or is unlikely to occur.
2	Medium	Where harm will often occur.
3	High	Where it is certain or near certain that harm will occur.

**Hazard** the potential to cause **harm**, including ill-health; damage to property, products, services, increased liabilities.

For guidance the **severity** of the hazard may be rated:

1	Minor	All other injuries or illnesses. Minor injury or ill-health no incapacity.	Minor property damage – no interruption of service.
2	Serious	Significant injury or ill-health causing short-term disability. Medical intervention necessary.	Moderate property damage – minimal interruption of service.
3	Major	Death or major injury (as defined by RIDDOR) or illness causing long-term disability.	Major property damage – loss of the building or department.

<b>Risk assessment matrix</b>				
Likelihood of the potential harm from the hazard being realised		Impact if hazard realised		
		Minor 1	Serious 2	Major 3
Low	1	1	2	3
Medium	2	2	4	6
High	3	3	6	9

**Actions to be taken based on RRN**

RRN	Risk Rating	Action to Reduce RRN
1	Low	<ul style="list-style-type: none"> <li>No further action</li> <li>Monitor to ensure controls maintained</li> </ul>
2 - 4	Medium	<ul style="list-style-type: none"> <li>Line manager together with head of service to take action within a specified and reasonable timescale to reduce risks</li> </ul>
6 - 9	High	<ul style="list-style-type: none"> <li>Line manager together with head of service to take action within a specified and reasonable timescale to reduce risks</li> <li>Inform management team and place on risk register</li> </ul>